

Role title: New homes advisory group member

Purpose of role The group is being established to ensure that the voice of the resident is directly linked into the work of the property development team. The purpose of the group is to provide residents with the opportunity to review, shape and influence West Kent's ongoing work to deliver affordable new homes.

Responsibilities

Supported by the resident involvement and development teams.

- Work as part of the group to review and contribute towards the design of West Kent's programme of new build developments.
- Be a critical friend to the work of the development team, offering resident insight on key topics that matter to residents.
- Communicate openly, honestly, and professionally.
- Represent West Kent by living the values to other group members, West Kent staff and visitors.
- Attending and contributing to meetings, either online or in-person.

Person details

Experience, knowledge, and skills

- Good communication skills: able to write using plain English, speak clearly and listen skilfully.
- Able to build positive relationships, collaborate and influence a diverse range of people.
- Be self-aware and honest.
- Able to act in an unbiased, professional manner.
- Excellent organisation and time management skills
- ICT proficient – use of email and Microsoft Teams for attending meetings.
- Numerate and able to understand and interpret data.
- Self-motivated and happy to work independently on tasks but also contributes well to a team.
- A keen interest in developing the customer experience at West Kent
- Experience of living in a new-build home (desirable).